



# LIGHTNING RIDGE DISTRICT BOWLING CLUB LTD

## A.B.N. NO: 92 001 065 210

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### NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the 44<sup>th</sup> Annual General Meeting of this Club will be held in the Club Premises on Sunday 25<sup>th</sup> September 2016 at 10AM.

Financial Statements are available from the club reception, online at [www.lrbc.com.au](http://www.lrbc.com.au) or email [accounts@lrbc.com.au](mailto:accounts@lrbc.com.au) from Friday 9<sup>th</sup> September 2016.

#### AGENDA

1. Notice convening the Meeting
2. Apologies
3. Confirmation of the Minutes of the previous Annual General Meeting held 27<sup>th</sup> September 2015.
4. CEO's Report
5. President's Report
6. To receive and consider the Financial Statements, Directors Report and Auditors Report for the year ended 30th June 2016.  
**Please Note:** To allow time for research, questions pertaining to the financial statements need to be in writing and **must** be in the hands of the Financial Controller at least 7 clear days before the Annual General Meeting, (i.e. Saturday, 17th September 2016 – 10am).
7. Appointment of Returning Officer and at least Two (2) scrutineers.
8. Declaration of the Positions vacant and the election of Directors.
9. Declaration of the Poll for the election of Directors

#### 10. **Ordinary Resolutions**

The members of the club will be asked to consider and if thought fit pass the following resolutions;

##### **First Ordinary Resolution – Honorariums to Directors**

That pursuant to section 10 (6) (b) of the Registered Clubs Act members hereby approve the payment of the following honorariums for the period up until the next Annual General meeting:

The President \$200.00 per month;  
Other Directors \$100.00 per month.

##### **Second Ordinary Resolution – Directors Expenses**

- (a) That the members hereby approve expenditure by the club from the Annual General meeting held in 2015 until the next Annual General meeting of the Club for the following;
  - (i) The reasonable costs of directors attending seminars, lectures and other educational activities as determined by the Board from time to time.
  - (ii) The reasonable costs (including travel and accommodation expenses) of directors attending meetings, conferences and trade shows conducted by Clubs NSW, the Club Managers Association and such other conferences and trade shows as determined by the Board from time to time.
  - (iii) The reasonable cost of directors attending any other registered club for the purpose of viewing and assessing its facilities as determined by the Board as necessary for the benefit of the club.
  - (iv) The reasonable cost of directors attending any club, community or charity function as the representatives of the Club and authorized by the Board to do so.
  - (v) The reimbursement of reasonable out of pocket expenses incurred by directors travelling to and from Board meetings or other duly constituted meetings of any committee of the Board.

- (vi) The reasonable cost of a meal and beverage for each director before and after a Board or committee meeting on the day of that meeting when such meeting coincides with a normal meal time.
  - (vii) The reasonable expenses incurred by directors either within the Club or elsewhere in relation to such other duties including entertainment of special guests of the Club and other promotional activities approved by the Board on production of documentary evidence of such expenditure.
  - (viii) The provision of designated car parking spaces for directors in the Club's car park.
- (b) The members acknowledge that the benefits in paragraph (a) are not available for members generally but are only for those who are Directors of the Club.

**Note to Members**

**The Second Ordinary Resolution is to have the members in general meeting approve expenditure by the Club for directors to attend seminars, lectures, trade displays and other similar events to be kept abreast of current trends and developments which may have a significant bearing on the Club and for other out of pocket expenses. Included in the Second Ordinary Resolution is the cost of directors attending functions as representatives of the Club and the costs of their spouses/partners also attending those functions.**

**Procedural Matters**

- a) To be passed each Ordinary Resolution must receive votes from not less than a simple majority of those members who being eligible to do so vote in person on the Ordinary Resolution at the meeting.
  - b) Under the Registered Clubs Act members who are employees of the Club are not entitled to vote.
  - c) Proxy voting is prohibited by the Registered Clubs Act.
  - d) Amendments (other than minor typographical corrections which does not change the substance or effect the Ordinary Resolution) will not be permitted from the floor of the meeting.
  - e) The Board of the Club recommends both Ordinary Resolutions.
11. To deal with further business for which due notice is given i.e. written notice of such must be in the hands of the Financial Controller (Karen Burns) at least 7 clear days before the Annual General Meeting (i.e. Saturday 17<sup>th</sup> September 2016 – 10am).
12. To deal with any other business that the Meeting may approve being brought forward without notice provide such business does not aim at the alteration or addition to the rules, for rescission thereof, or removal of any office bearer from office or member from membership of the Club.

**Dated:** 25<sup>th</sup> August 2016 by the Direction of the Board.

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Laurence Walford  
President

**NOMINATIONS FOR THE POSTION OF THREE BOARD MEMBERS.**

Directors 3 (2 non bowling/bowling, 1 bowling)

- a) A person shall not be elected to or hold office as a member of the Board unless they are a Bowling member, Non-Bowling member, Pensioner member or Life member of the Club. Bowling members who shall have played ten (10) games of bowls during the year prior to election in order to be eligible for nomination to the Board. Persons eligible for nomination for the three (3) ordinary Board positions shall be Bowling, Non-Bowling, Pensioner or Life members of the Club.
- b) Nominations for election to the Board shall be made on the available forms, in writing and signed by two Life members, Bowling members, Non-Bowling members or Pensioner members and by the nominee who shall thereby signify his or her consent to the nomination.
- c) Nomination forms will be available from the office, on Monday 5<sup>th</sup> September 2016 from 10am.
- d) Nominations Close Sunday 18<sup>th</sup> September 2016, at 10am.
- e) Nominations **Must** be received by the Financial Controller (Karen Burns) on or before this date and time.
- f) All future elections will be held under the triennial rule as adopted at last year's AGM.
- g) A Ballot for which positions will be up for election in the upcoming years will be held at the first Board meeting of the Board elected at this year's AGM and promulgated on the clubs notice board.